



CONFRONTING RACISM In Durham Project

Confronting Racism in Durham Working Group – CRDG

Date: December 13, 2022

Time: 6:00 pm to 7:00 pm

Location: Zoom/Virtual

Note-taker: Hanna

Attendees:

Titi Katibi

Erica Mittag

David Yan

Nicole Perryman

Kubra Mir

Hanna Mohammed

Minutes

1. Welcome

- There were a few regrets for this meeting - TK
- Land Acknowledgement – TK

2. Conflict of Interest Declaration

- No conflicts of interest declared - All

3. Review and adoption of October 11, 2022, meeting notes

- Minutes approved

4. Project updates

- **Employer Resource**

(Titi shared screen)

- Spoke to consultant and selected the title for the resource: “Creating Inclusive Workplaces – Tips and templates for employers”
- Need to compile research on different areas we will cover (5 areas)

- Not everything was inputted into the template but there is a separate Word document with some information
- Titi will share links to the documents with everyone
- Agreed on the delivery mode – handbook
- We should have a first draft on the week of January 6
- The Working Group will review and provide feedback on the handbook

- **Jobseeker Resource**

- Theme and content ideas established: Job search 101 for Racialized Job Seekers
 - Navigating the labour market
 - Professional branding
 - Owning your job search
- Add 3 to 4 points under each of the theme/content
- Working Group members can access the documents and add suggestions
- Can't develop the resources ourselves but copywriter/editor will prepare both the employer and job seeker tools based on the information we provide – first draft by January
- Finalized by first week of March
- The handbooks will be available in physical format and online

- **Career Fair**

- Topics, venue, keynote speakers identified
- Start marketing 2nd week of January
- Finalize contracts with external marketing team and Durham Region will promote as well
- Durham College students on the event planning team have been making good progress
- Need volunteers to support the career fair – by mid January we will have a list of volunteer opportunities

Next steps:

- Job seeker group will meet and discuss the resource
- Titi to share links to the documents for Working Group to add comments